



CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Dysgu Gydol Oes
Lifelong Learning

**Cytundebau Lefel Gwasanaeth
2014 - 2017
YSGOLION CYNRADD
Ffurflen CLG 1
2014/2017
PRIMARY SCHOOLS
SLA Form 1
Service Level Agreement**

Mae Corff Llywodraethu Ysgol _____

wedi penderfynu

The Governing Body of Ysgol

has decided

tanysgrifio i'r Cytundebau Lefel Gwasanaeth
a nodir trosodd am y cyfnodau a nodir

*to subscribe to the Service Level
Agreements identified over for the periods as
specified*

Arwyddwyd:

Signed:

Cadeirydd / Chair

Arwyddwyd:

Signed:

Pennaeth / Headteacher

Dyddiad:

Date:

Dyddiad:

Date:

Cytundebau Lefel Gwasanaeth Ysgolion Cynradd

Ffurflen CLG 1

Noder pa wasanaethau y mae'r Corff Llywodraethu yn dymuno tanysgrifio iddynt drwy roi \surd yn y bocs priodol.

Ebrill 2014 – Mawrth 2017

1. Adnoddau Dynol

i) Gwasanaeth Personel

ii) Gwasanaeth Recriwtio ac Hysbysebu

iii) Cynllun Absenoldebau

2. Cyngor Cyllidol.

3. Cefnogaeth Weinyddol

i) Cefnogaeth Gwybodaeth Disgyblion.

ii) Gwasanaeth Archebu, Prosesu Taliadau ac Adrodd ar Wariant.

iii) Gwasanaeth Cefnogi Gweinyddol Dogfennau Sylweddol.

iv) Gwasanaeth Cefnogi Gweinyddol – Mân Dasgau.

4. Gwasanaeth Archifau ac Amgueddfeydd..

5. Gwasanaeth Llyfrgell

Service Level Agreements

Primary Schools

SLA Form 1

Please identify the services you wish to subscribe to by placing a 4 in the box opposite the service.

April 2014 – March 2017

1. Human Resources

i) Personnel Service

ii) Recruiting Service and Advertising

iii) Absence Scheme

2. Financial Advice.

3. Administrative Support

i) Pupil Information

ii) Ordering, Payments and Reporting on Expenditure

iii) Administrative Support Services Substantial Documents

iv) Administrative Support Services – Minor Tasks

4. Archive and Museum Services

5. Library Services

FFURFLEN CLG 2 / SLA 2 FORM

Gofynnir i chwi gwblhau'r ffurflen yma a'i ddanfôn i sylw'r Awdurdod gyda Ffurflen CLG 1. Pwrpas y ffurflen yma yw i gasglu gwybodaeth ar drefniadau'r ysgol er mwyn ystyried yr effaith ar drefniadau'r Awdurdod. **Rhowch dic ger eich dewis.**

*You are asked to complete this form and send it to the Authority's attention with Form SLA 1. The purpose of the form is to collect information on the school's arrangements so as to consider the effect on the Authority's arrangements. **Place a tick by your choice.***

A) Archebu, Prosesu Taliadau ac Adrodd ar Wariant / Ordering, Processing Payments and reports on expenses

Mae'r Ysgol yn dymuno symud i gwblhau'r gwaith yma o fewn yr ysgol dros y blynyddoedd nesaf ac felly angen hyfforddiant a chefnogaeth.

The school wishes to move to completing this work within the school over the coming years and so needs training and support.

Neu / or

Nid yw'r ysgol yn dymuno ysgwyddo'r gwaith yma o fewn yr ysgol ar hyn o bryd.
At the moment the school does not wish to shoulder this work within the school.

B) Trefniadau amrywiol yr ysgol / Various school arrangements

1. Mae'r Ysgol yn dymuno bod **adroddiadau blynyddol** yn cael eu darparu gan eu cymhorthydd SIMS.

*The School wishes that **annual reports** are prepared by their SIMS assistant.*

Neu / or

Mae gan yr ysgol trefniadau arall i ddarparu adroddiadau blynyddol. /
The School has other arrangements to prepares annual reports.

Rhowch disgrifiad byr o'ch trefniadau / *Give a brief description of your arrangements-*

2. Mae'r Ysgol yn dymuno prosesu **canlyniadau asesu diwedd cyfnod allweddol** drwy eu cymhorthydd SIMS /

*The school wishes that **end of key stage assessments** are processed by their SIMS assistant.*

Neu / or

Mae'r ysgol am brosesu canlyniadau diwedd cyfnod allweddol o fewn yr ysgol /
The school will process end of key stage assessments within the school.