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| **Mae’r Offeryn Statudol *Rheoliadau Adroddiadau Blynyddol Llywodraethwyr Ysgolion (Cymru) 2011* yn datgan bod yn rhaid i’r canlynol gael eu cynnwys yn yr Adroddiad Blynyddol.** | **Gwirio** | **Sylwadau** |
| Rhan 1: Y Cyfarfod Blynyddol |  |  |
| Manylion y dyddiad, amser a lle ar gyfer y cyfarfod rhieni blynyddol nesaf, a’i agenda. |  |  |
| Rhywbeth sy’n nodi mai pwrpas y cyfarfod hwnnw fydd trafod adroddiad y llywodraethwyr yn ogystal â sut y mae’r corff llywodraethu, y pennaeth, a’r awdurdod lleol wedi cyflawni eu swyddogaethau mewn perthynas â’r ysgol. |  |  |
| Adroddiad ar yr ystyriaeth sydd wedi ei rhoi i unrhyw benderfyniadau a gymeradwywyd yn y cyfarfod rhieni blynyddol blaenorol. |  |  |
| Rhan 2: Y Corff Llywodraethu |  |  |
| Enw pob llywodraethwyr gan nodi'r categori y mae’r llywodraethwr yn perthyn iddo. |  |  |
| Yn achos llywodraethwyr penodedig, y person y penodwyd ef ganddo. |  |  |
| Y dyddiad pryd y daw tymor pob llywodraethwr i ben. |  |  |
| Enw a chyfeiriad cadeirydd y corff llywodraethu a’i glerc. |  |  |
| Unrhyw wybodaeth sydd ar gael i’r corff llywodraethu ynghylch y trefniadau ar gyfer yr etholiad nesaf o rieni-lywodraethwyr. |  |  |
| Prif ddeilliannau hunan-arfarnu. |  |  |
| Rhan 3 Datganiad Ariannol |  |  |
| Sy’n atgynhyrchu neu grynhoi unrhyw ddatganiad ariannol y darparwyd copi ohono i’r corff llywodraethu gan yr awdurdod lleol. |  |  |
| Sy’n nodi, mewn termau cyffredinol sut y defnyddiwyd cyfran yr ysgol o’r gyllideb. |  |  |
| Sy’n rhoi manylion am y defnydd o unrhyw roddion a roddwyd i’r ysgol. |  |  |
| Sy’n nodi cyfanswm unrhyw lwfansau teithio a chynhaliaeth a dalwyd i aelodau’r corff. |  |  |
| Rhan 4: Canlyniadau |  |  |
| Canlyniadau statudol diweddaraf gan gynnwys data cymharol. |  |  |
| Ymateb y llywodraethwyr i’r canlyniadau diweddaraf. |  |  |
| Rhan 5: Presenoldeb |  |  |
| Nifer yr absenoldebau anawdurdodedig ac awdurdodedig yn y flwyddyn ysgol ddiwethaf, wedi eu mynegi fel canran o’r cyfanswm posibl. |  |  |
| Rhan 6: Cyrchfan Plant |  |  |
| Enwi’r Ysgolion Uwchradd y mae’r plant wedi trosglwyddo iddynt yn y flwyddyn ddiwethaf gyda niferoedd. |  |  |
| Rhan 7: Cymuned |  |  |
| Y camau a gymerwyd gan y corff llywodraethu i ddatblygu neu gryfhau cysylltiadau’r ysgol â’r gymuned. |  |  |
| Rhan 8: Blaenoriaethau |  |  |
| Gwybodaeth ynglŷn â’r blaenoriaethau diweddaraf ar gyfer gwelliant a osodir gan y corff llywodraethu. |  |  |
| Gwybodaeth ynglŷn ag unrhyw dargedau i ostwng lefel yr absenoldebau anawdurdodedig. |  |  |
| Rhan 9: Chwaraeon |  |  |
| Crynodeb o’r ddarpariaeth a wnaed i ddisgyblion gymryd rhan mewn chwaraeon gan gynnwys gweithgareddau allgwricwlaidd. |  |  |
| Rhan 10: Polisïau |  |  |
| Crynodeb o unrhyw adolygiad a wnaed gan y corff llywodraethu o ran unrhyw bolisïau neu strategaethau a fabwysiadwyd. |  |  |
| Rhan 11: Dyddiadau |  |  |
| Dyddiadau dechrau a diwedd pob tymor a gwyliau hanner tymor, ar gyfer y flwyddyn ysgol nesaf. |  |  |
| Rhan 12: Llawlyfr / Prosbectws |  |  |
| Crynodeb o unrhyw newidiadau i wybodaeth sydd ym mhrosbectws yr ysgol ers yr adroddiad diwethaf. |  |  |
| Rhan 13: Trefniadau Cwricwlaidd |  |  |
| Datganiad ar y cwricwlwm a threfniadaeth addysg a dulliau'r ysgol gan gynnwys manylion unrhyw drefniadau arbennig ar gyfer categorïau arbennig o ddisgyblion. |  |  |
| Crynodeb o bolisi ADY yr ysgol, gan gynnwys AAA. |  |  |
| Rhan 14: Iaith |  |  |
| Manylion am ddefnydd o’r Gymraeg yn yr ysgol gan ddisgyblion o bob grŵp oedran, neu grwpiau oedran gwahanol gan gynnwys:   * Defnydd o’r Gymraeg fel yr iaith a ddefnyddir yn y cyfnod sylfaen a phob un o’r cyfnodau allweddol i addysgu unrhyw bwnc a’r graddau, os o gwbl, y mae addysg amgen ar gael yn Saesneg yn y pwnc hwnnw. * Y graddau, os o gwbl, y mae’r Gymraeg yn iaith gyfathrebu arferol yn yr ysgol. * Unrhyw gyfyngiad sy’n gymwys i allu rhiant i ddewis iaith y rhoddir addysg ynddi. * Disgrifiad cryno o’r trefniadau yn yr ysgol i hwyluso parhad yr addysg yn Gymraeg i ddisgyblion yn ystod eu cyfnod yn yr ysgol ac wrth drosglwyddo o’r ysgol. |  |  |
| Rhan 15: Lles |  |  |
| Datganiad cryno ar y cyfleusterau toiled a ddarperir yn yr ysgol ar gyfer disgyblion, a’r trefniadau a wnaed i lanhau’r cyfleusterau toiled hynny. |  |  |
| Crynodeb o’r hyn a wnaed i hybu bwyta ac yfed iach. |  |  |
| Anableddau: trefniadau ar gyfer mynediad, ac eglurhad o’r hyn sydd yn cael ei wneud i sicrhau cydraddoldeb. |  |  |

Sylwadau cyffredinol:

Arwyddwyd: Dyddiad:

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| **The Statutory Instrument *School Governors’ Annual Report Regulations (Wales) 2011* states that the following must be included in the Annual Report** | **Check** | **Observations** |
| Part 1: The Annual Meeting |  |  |
| Details of the date, time and place for the next annual report meeting, and its agenda. |  |  |
| Something that notes that the purpose of that meeting will be to discuss the governors’ report as well as how the governing body, the head teacher, and the local authority have fulfilled their functions in relation to the school. |  |  |
| Report on the consideration that has been given to any decisions approved in the prior annual parents’ meeting. |  |  |
| Part 2: The Governing Body |  |  |
| The names of all governors noting the category to which the governor belongs. |  |  |
| In the case of appointed governors, the person who appointed him/her. |  |  |
| The date when every governor’s term ends. |  |  |
| The name and address of the chair of the governing body and his/her clerk. |  |  |
| Any information that is available to the governing body regarding the arrangements for the next election of parent-governors. |  |  |
| The main self-appraisal outcomes. |  |  |
| Part 3 Financial Statement |  |  |
| That reproduces or summarizes any financial statement a copy of which was provided to the governing body by the local authority. |  |  |
| That notes, in general terms how the school’s part of the budget was used. |  |  |
| That gives details about the use of any donations given to the school. |  |  |
| That notes the total of any travelling and subsistence allowance that was paid to members of the body. |  |  |
| Part 4: Results |  |  |
| Latest statutory results including comparative data. |  |  |
| Governors’ response to the latest results. |  |  |
| Part 5: Attendance |  |  |
| Number of unauthorized and authorized absences in the last school year, expressed as a percentage of the possible total. |  |  |
| Part 6: Pupil destinations |  |  |
| Name the Secondary Schools to which the pupils have transferred in the past year with numbers. |  |  |
| Part 7: Community |  |  |
| The steps taken by the governing body to develop or strengthen the school’s links with the community. |  |  |
| Part 8: Priorities |  |  |
| Information regarding the latest priorities for improvement set by the governing body. |  |  |
| Information regarding any targets for reducing the unauthorized absence levels. |  |  |
| Part 9: Sports |  |  |
| Summary of the provision made for pupils to take part in sports including extra-curricular activities. |  |  |
| Part 10: Policies |  |  |
| Summary of any review made by the governing body as regards any policies or strategies adopted. |  |  |
| Part 11: Dates |  |  |
| Dates of the beginning and end of every term and half-term holidays, for the next school year. |  |  |
| Part 12: Handbook / Prospectus |  |  |
| Summary of any changes to information that is in the school prospectus since the last report. |  |  |
| Part 13: Curricular Arrangements |  |  |
| Statement on the curriculum and education organization and the school’s methods including the details of any special arrangements for special categories of pupils. |  |  |
| Summary of the school’s ALN policy , including SEN. |  |  |
| Part 14: Language |  |  |
| Details about the use of Welsh in the school by pupils of every age group, or different age groups including:   * The use of Welsh as the language used in the foundation period and each one of the key stages to teach any subject and the grades, if at all, different education is available in English in that subject. * The grades, if at all, Welsh is the school’s usual communication language. * Any limit that applies to a parent’s ability to choose the language in which education is given. * Concise description of the arrangements in school to facilitate the continuation of education in Welsh for pupils during their period in school and in transferring from the school. |  |  |
| Part 15: Welfare |  |  |
| Concise statement on the toilet facilities provided in school for pupils, and the arrangements made to clean those toilet facilities. |  |  |
| Summary of what was done to promote healthy eating and drinking. |  |  |
| Disabilities: arrangements for admission, and explanation of what is carried out to ensure equality.  General observations:  Signed: Date: |  |  |